**MINUTES OF A MEETING OF HIMLEY PARISH COUNCIL HELD AT THE COMMUNITY CENTRE, SWINDON ON WEDNESDAY MAY 18TH 2016 AT 7.00 PM**

**PRESENT :- MRS Y NOCK PRESIDING**

**PRESENT COUNCILLORS :- MR R LEES, MRS S OLIVER, MR P HEMMING, MR M CRISP,**

**APOLOGIES :- MRS S FROST, MRS M SINCLAIR, PCSO L JONES, PCSO L IRVING**

**OTHERS :- MRS S FARLEY(CLERK), NO MEMBERS OF PUBLIC**

**DECLARATION OF INTERESTS AND DISPENSATIONS –** None

-Section 17 – reminds Parish Councils to review if any of the decisions made at the Parish Council meeting have implications in relation to crime, disorder, anti-social behavior or community safety in general.

-Cllr Lees: as a member of South Staffordshire District Council (SSDC), will reconsider any planning applications at District level taking into account all relevant evidence and representations at that tier and at District level will declare an interest arising from membership of this Parish Council when expressing a view on any relative matters.

**ANNUAL MEETING**

It was proposed by Cllr Hemming and seconded by Cllr Oliver that Mrs Y P Nock be appointed as Chairman of Himley Parish Council for the ensuing year.

It was proposed by Cllr Oliver and seconded by Cllr Hemming that Mr M Crisp be appointed as Vice Chairman of Himley Parish Council for the ensuing year.

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The minutes of the previous meeting held on Wednesday 13th April 2016 at the Community Centre, Swindon, as circulated to all members were signed as a true record.

MATTERS ARISING FROM LAST MEETING –

* Cllrs Nock, Lees and Sinclair attended the Police Forum on 20th April and Cllr Nock advised that she had not raised the subject of traffic through Himley village as we had asked for a new concrete bollard to be installed and other parishes concerns about speeding traffic were not met with any conclusion.
* We have received an apology from SSDC CEO regarding costs of elections. There were increased costs for poll card deliveries and the counting of votes and for some Parish Councils in the 2015 Election where District seats were uncontested, the costs of the Election was split 2 ways rather than 3 ways leading to vastly increased costs. We will be notified well in advance of costs for the next elections so that precepts can be increased to cover the costs.

PLANNING APPLICATIONS STILL UNDER CONSIDERATION : –

* 16/00112/FUL – 4 Fir Street – 2 storey side extension and porch – val 08.02.16, consultation expiry 01.03.16, deadline 04.04.16, C.O. Paul Thompson.
* 16/00295/FUL – 12 Himley Lane-2 storey side extension – val 05.04.16, consult to 29.04.16, deadline 31.05.16, C.O. Paul Thompson

PLANNING APPLICATIONS : –

* 16/00366/TREE – 8 School Road, Conservation Area, Crown reduce silver birch, val 29.04.16, deadline 08.06.16, C.O. Steve Dores. No objections.
* 16/00435/TREE – Adjacent to 18 Greenacres, Sedgley, fell Field Maple, val 16.05.16, consult to 31.05.16, deadline 27.06.16, C.O. Steve Dores. No objections.

PLANNING DECISIONS : –

* 16/00153/FUL – 52 Chalmers Road, G End – Garden Shed and greenhouse – val 18.02.16, consultation expiry 11.03.16, deadline 14.04.16, C.O. Paul Thompson. Approved with conditions.

SOUTH STAFFORDSHIRE COUNCIL:- None

ANY OTHER BUSINESS INCLUDING RESIDENTS COMPLAINTS :-

* The HSBC bank statement was presented for information purposes.
* The police crime report to 18/05/2016 had been received from PCSO Irving as she was unable to attend the meeting. There were a total of 9 crimes reported for Wombourne, Himley and Swindon. These were categorised as 1 Arson, 6 Burglary other, 1 Public Order and 1 Theft of motor vehicle.
* Posters were given to Cllr Nock to display on the notice board from Gavin Williamson regarding his future surgeries and a vehicle safety information poster from Staffordshire police
* Following a car boot advert being left on the by-pass for about three weeks, Enforcement was notified on 15th April.
* Car Boot Nuisance 17th April - At the Police Forum, Cllr Nock raised the question of the Public Open Space Order (PSPO) which she thought was already in place on Mr Turley but found that he had only been warned after the previous chaos that if the same problems arose again, he would have the PSPO imposed on him. He moved the following Bank Holiday sale to another site.
* The notice board for Gospel End has been received and we now can have the header-board made to fit. We have had a quote of £177 to install the board but are looking for alternative quotes.
* Commemorative Bench - One of the slats was found broken on 2nd May; we will try specialist glue as the whole bench needs to be dismantled to insert a new slat.
* The annual accounts for Himley Parish Council were presented to the meeting and all Cllrs were in agreement with these. The audit paperwork for the auditors, Grant Thornton was signed and will be sent off to them this week. Thanks were recorded to Mr Derek Walker for independently inspecting these and it was agreed that a £25 Marks and Spencer Voucher be purchased as a gesture of our thanks to him.
* Cllr Crisp updated the meeting on preliminary plans for the upgrade of the play equipment on the playing field. He is still having difficulty securing grants but will investigate grant funding further.
* The website for Himley Parish Council was discussed and the Clerk and Chairman shared photos and information for inclusion on this. Once a draft proposal of what is required is decided upon Cllr Lees will investigate costs for this.
* The Clerk advised that she had purchased the tablet as previously authorised and that this was in full use. She had received an update regarding the Transparency Grant and a decision meeting should be held week comm. 27/5 and if this is approved payment should be made in early June.
* The Clerk advised that when the accounts and minutes had been inspected by Mr Walker for 2015/16 some recommendations were suggested. These being – Referring to minutes 21/1/2015 – PRECEPT. This matter was discussed at the January 2015 meeting and it was RESOLVED that the precept for 2015/16 be £4250. Referring to minutes dated 16/3/2016 – CLERK’S SALARY. It was agreed that the clerk’s salary be increased so this it is comparable with other PC salaries and it was RESOLVED that this be increased.
* A large stone has again been removed from the side of the brook by vandals.

ACCOUNTS FOR PAYMENT –

* 100384 - £393.99 – S Farley – Tablet purchase costs.
* 100385 - £954.70 – Fitzpatrick Woolmer Design – Noticeboard for Gospel End.
* 100386 - £110.00 – Swindon Comm Centre Management Committee – Monthly meeting room rental costs for 2015/16.
* 100387 - £47.22 – SSDC – 4th Quarter ground maintenance charges. We will ask for a credit note for the charge to inspect none existent stakes and ties.
* 100388 - £48.56 – SSDC – Election costs.

VAT will be reclaimed on purchases.

DATE & TIME OF NEXT MEETING :-

**Wednesday 15th June 2016 at 7.00pm**

There being no other business the meeting closed at 8.35pm.